



Dean's Directive No. 4/2023

Supervision of Final Theses

On the basis of Article 2 (4) of Rector's Directive No. 13/2019, as amended by Rector's Directive No. 22/2022, the present Dean's Directive provides the qualification requirements for persons who supervise final theses at UK ETF, and the maximum number of theses that a person may supervise at a time. Dean's Directive No. 6/2010 is hereby repealed.

1. Bachelor's and diploma theses may be supervised by academics and researchers of the Faculty who have been awarded the academic degree of doctor.
2. Bachelor's theses may also be supervised by:
 - a) Teachers of the VOŠ Jabok professional college who teach classes in the Social and Pastoral Work bachelor's programme and who have been awarded at least a master's degree;
 - b) External collaborators who teach in the respective programme of study if they are approved as thesis advisors by the head of department or institute where the thesis is registered;
 - c) Other external experts approved as thesis advisors by the guarantor of the respective programme of study.
3. Diploma theses may also be supervised by:
 - a) External experts who have been awarded the academic degree of doctor, approved as thesis advisors by the guarantor of the respective programme of study;
 - b) In exceptional cases external experts who have not been awarded the academic degree of doctor, approved as thesis advisors by the guarantor of the respective programme of study.
4. Reviewers of bachelor's and diploma theses are appointed by the head of department where the thesis is submitted, upon the request of or agreement with the thesis advisor.
5. The standard qualification for the supervision of a dissertation is habilitation. The advisors (supervisors or consultants) of dissertations are approved and reviewers thereof are appointed by the respective subject area board.
6. An academic or researcher who is a full-time employee of the Faculty may supervise up to 12 final theses at a time, of which:
 - a) A maximum of 12 bachelor's theses;
 - b) A maximum of 7 diploma theses;
 - c) A maximum of 7 dissertations.
7. The maximum number of theses supervised at a time by part-time employees is determined in proportion to their FTE.
8. The Dean may approve exceeding the maximum number of theses being supervised at one time.

In Prague on 3 May 2023

Doc. Jan Roskovec, Ph.D., Dean