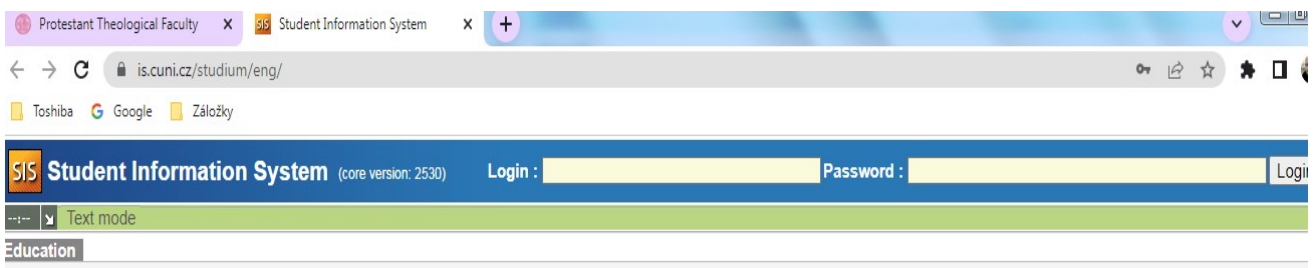
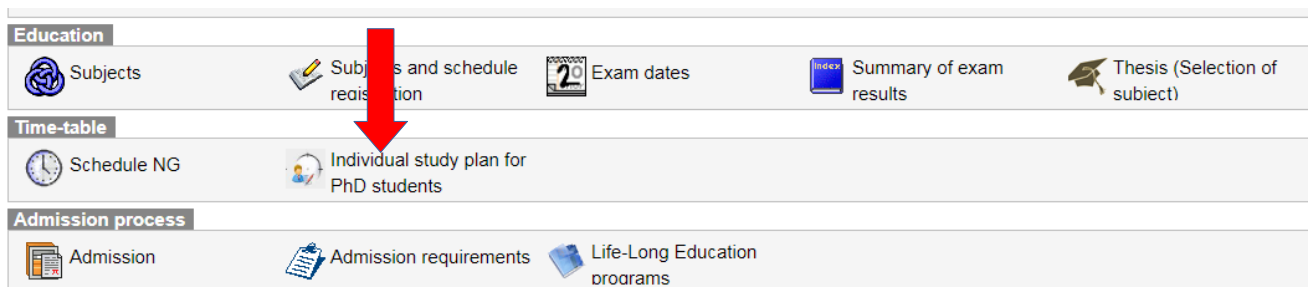


# How to compose an Individual Study Plan (ISP) for doctoral studies at the Protestant Theological Faculty of the Charles University in Prague

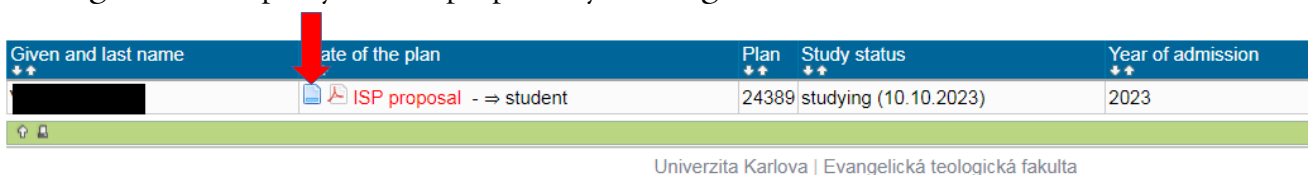
The basis of doctoral studies at ETF UK is an individual curriculum, called the *Individual Study Plan* (ISP). A doctoral student composes this curriculum together with his/her supervisor. Having done so, the plan has to be inserted into the *Student Information System* (SIS) of the Charles University (<https://is.cuni.cz/studium/>).



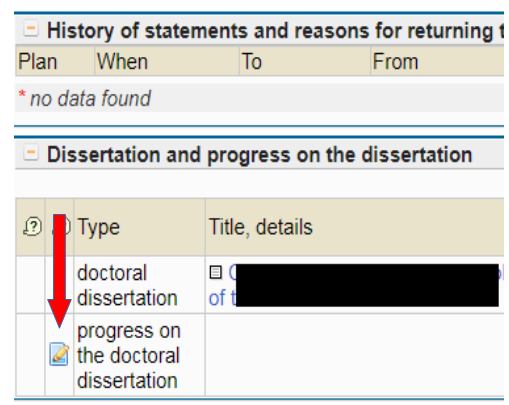
To do so, you have to login first and then open your Individual study plan:



Having done so, open your ISP proposal by clicking on the icon of a sheet:




This will open your personal card. Here you can find several fields under the header with your name, supervisor's name, etc. You will skip the *History of statements and reasons for returning the individual study plan* and click on the box progress on the doctoral dissertation.



## 1. Dissertation and progress on the dissertation

Having opened the window *progress on the doctoral dissertation*, you briefly describe in four paragraphs the expected course of your dissertation. You need to find a compromise between specificity, which might limit you later, and vagueness, which would say nothing about your project. The whole plan must be designed so that the dissertation manuscript is completed by the fourth year of your doctoral study. It might look like this (for inspiration, not for copying):

ISP proposal assessment by SAB:  
Date of SAB:  
Date of approval:  
Plan proposal in PDF: 

**Edit the duty**

\* progress on the doctoral dissertation:

Year 1 of study: translation and analysis of primary texts, literature research, orientation in the problem; elaboration of the history of research.  
Year 2: Refinement of topic, method and procedure; analysis of sources; preliminary development of at least two sub-chapters.  
Year 3: Development of the overall outline of the thesis; development of a preliminary version of at least half of the main body of the thesis; publication or conference presentation of a key sub-aspect of the thesis.  
Year 4: Completion of the manuscript, overall editorial treatment; finalisation and submission of the thesis.

Max length 16000 characters, typed 605, 14395 remaining.

Save  Do NOT save and go back

## 2. Course of study

This is followed by the Course of Study, in which you briefly describe your study plan by years (except for your work on the dissertation, which you have already described above). It might look like this (for inspiration, not for copying):

**Course of study**


Year 1: Participation in the doctoral seminar in the field of dissertation project (RDS...); participation in a two-semester course in Coptic, concluding with a PhD examination. Partial doctoral exam in systematic theology. As assigned by the supervisor, two sub-papers on the dissertation topic.

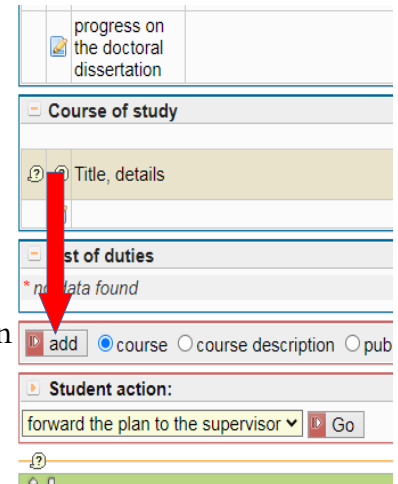
Year 2: Attendance at the doctoral seminar in the field of dissertation project. Study of French, concluded by a partial doctoral examination. The completion of a seminar in the New Testament followed by a partial doctoral examination in the NT. A paper assigned by the supervisor will be the basis of a paper presented at a doctoral conference and, after necessary revisions, submitted by the end of September for publication in the journal *Theological Reflection*.

Year 3: Participation in the doctoral seminar in the field of dissertation project and a partial PhD examination at the end of the year. Following an active participation in an international conference (tentatively EABS in Berlin in April), a two-week study stay in Berlin is planned. The conference paper will be revised and submitted for publication.


4th year of study: an internship at the VU in Amsterdam is planned for the beginning of this year. In addition to work on the dissertation, participation in the doctoral seminar in the field of dissertation project is expected, followed by an active participation in the International Colloquium Biblicum in Prague, when I return from Amsterdam. Publication of the central thesis of the dissertation in a professional journal. State doctoral examination in the spring, thesis defence at the end of the year.



### 3. List of duties


This rather loosely written individual curriculum must be then projected into the following list of duties. The list represents a hard, auditable part of your ISP, you must “translate” your curriculum into particular courses (which include seminars and all exams), publications, conferences, international internships, and other things (e.g., papers, provided your supervisor suggests you to do so). You can add these duties by clicking on the "add" button. Your duties should be assigned for one of the four years of your curriculum. In case of seminars, classes, examinations and papers, the duties have to be inserted with their particular codes (see the list bellow) or the icon .



#### Edit the duty

 In accordance with the provisions of the Study Dialogue boxes for adding and pairing courses

\* Course code:  -  

\* Academic year:  

Semester:  none  winter  summer

### 3.1 Courses

**3.1.1 Doctoral student seminars:** at least four doctoral seminars have to be taken during the course of your studies (note the codes of the courses in the list below).

**3.1.2 Elective courses** may be recommended by the supervisor from the course offer of PTF and other faculties (use the codes listed in SIS when enrolling).

**3.1.3 Partial exams in doctoral studies:** during the course of his/her studies, the doctoral student must pass three partial doctoral exams in theological disciplines (or philosophical ones in case of the programme *Philosophy of Religion*).

is.cuni.cz/teststud/eng/lib/dialog\_predmet.php?id=4001

**Searching: Course code**

Faculty:

Department:

Name:

Code:

Code	Name	
<input checked="" type="checkbox"/> RDS01	Seminar doctoral study - Old Testament	2
<input checked="" type="checkbox"/> RDS02	Seminar doctoral study - New Testament	2

He/she chooses it from the following nine disciplines with regard to the focus of her dissertation project (the discipline of the dissertation is excluded because it will be examined as the final *State Doctoral Examination*, see bellow): Exam in the Old Testament; Exam in the New Testament; Exam in Church History; Exam in Systematic Theology; Exam in Theological Ethics; Exam

in Practical Theology; Exam in Religious Studies; Exam in Philosophy; Exam in Ecumenical Theology. If required by the dissertation theme, one of the three partial exams may be taken from a discipline other than those listed above. These partial exams should be completed within the first three years of study (note the codes for exams below).

**3.1.4 A language examination** in a second foreign language is compulsory. In addition, PhD students in Biblical Theology are usually required to take an exam in one of the other ancient languages, e.g. Aramaic, Akkadian, Syriac, Coptic, etc. (note the codes for foreign language exams below).

**3.1.5** Once you have fulfilled all the requirements of your doctoral studies, you may take the **State Doctoral Examination in the subject area of your dissertation** project (note this in the Subject Code below).

**3.1.6** Doctoral studies are successfully concluded with **the defence of the dissertation**. Register it in Your ISP as a course with the code RDZ09.

## **3.2. Publications**

The PhD student is required to publish at least one scientific study in a world language and at least two scientific articles in the language of instruction; at least one of these articles must be published in an international indexed scientific journal. The publication obligation is fulfilled only if the text is registered in OBD, the bibliographic database used by Charles University.

## **3.3 Internships**

A granted part of the doctoral studies is an internship abroad, which can be done either once or more than once. The total length of all internships should be no less than three months.

## **3.4 Other**

Depending on the nature of the dissertation project, the doctoral studies usually include the preparation of "papers", usually on specific topics of the dissertation project. At the time of formulating the plan, the topic of the papers may not yet be clear, but if they are envisaged, they should be registered in the plan (e.g. one or two per year).

## **3.5 Conference**

It is a standard for doctoral studies to take active part in at least one professional conference, preferably international (in a foreign country or at least with foreign participants and in a foreign language).

The completed plan is to be forwarded by the student to the supervisor (press "Student action: forward the plan to the supervisor").

## The codes of the duties to be used in ISP

2.1.1 At least 4 **doctoral seminars** have to be taken during the course of study, usually in the field of the dissertation project. If later a seminar does not take place in a given year, the subject-area board will determine which seminar replaces it.

RDS01	Doctoral Seminar (Old Testament)
RDS02	Doctoral Seminar (New Testament)
RDS03	Doctoral Seminar (Church History)
RDS04	Doctoral Seminar (Systematic Theology)
RDS05	Doctoral Seminar (Theological Ethics)
RDS06	Doctoral Seminar (Practical Theology)
RDS07	Doctoral Seminar (Philosophy)
RDS08	Doctoral Seminar (Religious Studies)
RDS085	Doctoral Seminar (Ecumenical Theology)
RDS11	Doctoral Seminar (by specialisation)
RDS12	Doctoral Seminar (by specialisation)
RDS13	Doctoral Seminar (by specialisation)

2.1.2 **Elective courses** may be recommended by the supervisor from the offer of PTF and other faculties (use the codes listed in SIS when enrolling).

2.1.3 **Partial doctoral examinations** (three exams from disciplines that are not the discipline of the dissertation project, see below):

RDP01	Partial Doctoral Exam (Old Testament)
RDP02	Partial Doctoral Exam (New Testament)
RDP03	Partial Doctoral Exam (Church History)
RDP04	Partial Doctoral Exam (Systematic Theology)
RDP05	Partial Doctoral Exam (Theological Ethics)
RDP06	Partial Doctoral Exam (Practical Theology)
RDP07	Partial Doctoral Exam (Philosophy)
RDP08	Partial Doctoral Exam (Religious Studies)
RDP085	Partial Doctoral Exam (Ecumenical Theology)
RDP11	Partial Doctoral Exam (by specialisation) <sup>1</sup>
RDP12	Partial Doctoral Exam (by specialisation)

<sup>1</sup> In the doctoral programmes *Biblical Theology, Historical and Systematic Theology and Practical and Ecumenical Theology* and *Theological Ethics*, it is possible to take one of three *Partial doctoral examinations* in a field other than the traditional theological disciplines (designated by codes RDP01 to RDP085 here); this may be an *Partial doctoral exam* taken at the faculty or at another academic institution; in this case, code RDP11 is used and the discipline of the examination is specified. In the degree programme *Philosophy of Religion*, the 3 *Partial examinations* consist of 'Philosophical or Theological Disciplines'; unless it is one of the traditional theological disciplines, the ISP will use codes RDP11 to RDP13 and the discipline of the examination will be specified.

RDP13	Partial Doctoral Exam (by specialisation)
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#### 2.1.4 Partial Doctoral Examinations in languages

RDP091	Partial Doctoral Exam in English
RDP092	Partial Doctoral Exam in German
RDP093	Partial Doctoral Exam in French
RDP094	Partial Doctoral Exam in Coptic language
RDP095	Partial Doctoral Exam in Aramaic
RDP096	Partial Doctoral Exam in another language 1
RDP097	Partial Doctoral Exam in another language 2

#### 2.1.5 State Doctoral Examination (reflecting the discipline of the dissertation)

RDZ01	State Doctoral Examination in the Old Testament
RDZ02	State Doctoral Examination in the New Testament
RDZ03	State Doctoral Examination in Church History
RDZ04	State Doctoral Examination in Systematic Theology
RDZ05	State Doctoral Examination in Theological Ethics
RDZ06	State Doctoral Examination in Practical Theology
RDZ07	State Doctoral Examination in Philosophy
RDZ08	State Doctoral Examination in Religious Studies
RDZ085	State Doctoral Examination in Ecumenical Theology

#### 2.1.6 Dissertation defence

RDZ09	Defence of the Dissertation
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