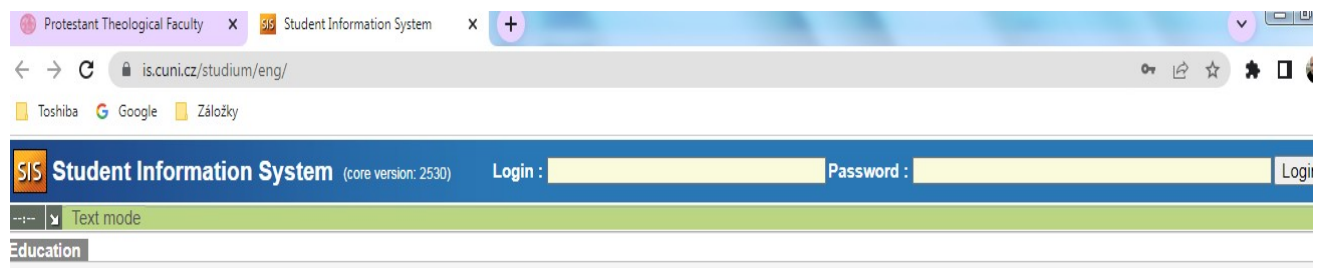
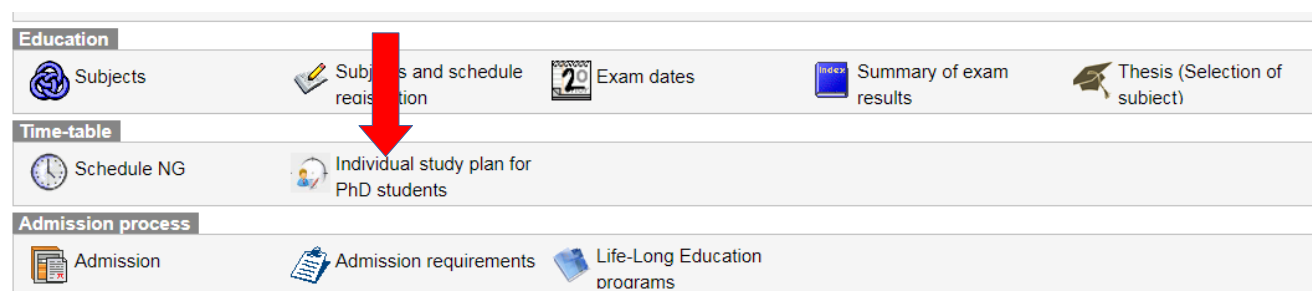


How to compose an *Individual study plan* (ISP) for doctoral studies at the Protestant Theological Faculty of the Charles University in Prague

The basis of doctoral studies at ETF UK is an individual curriculum, called the *Individual Study Plan* (ISP). A doctoral student composes this curriculum together with his/her supervisor. Having done so, the plan has to be inserted into the *Student Information System* (SIS) of the Charles University (<https://is.cuni.cz/studium/>).



To do so, you have to login first and then open your Individual study plan:



Having done so, open your ISP proposal by clicking on the icon of a sheet:

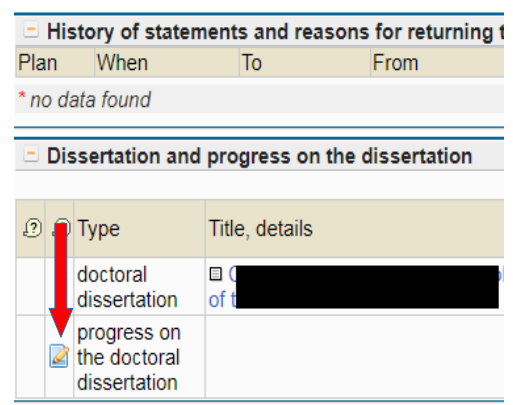
Given and last name ★★	Date of the plan	Plan ★★	Study status ★★	Year of admission ★★
[redacted]	ISP proposal - => student	24389	studying (10.10.2023)	2023

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This will open your personal card. Here you can find several fields under the header with your name, supervisor's name, etc. You will skip the *History of statements and reasons for returning the individual study plan* and click on the button opening your dissertation progress.

1. Dissertation and progress on the dissertation

Here You click on the *progress on the doctoral dissertation*. In four paragraphs, you describe briefly the expected course of your dissertation. You need to find a compromise between specificity, which might limit you later, and vagueness, which would say nothing about your project. The whole plan must be designed so



that the dissertation manuscript is completed by the fourth year of your doctoral study. It might look like this (for inspiration, not for copying):

1st Year of Study: Translation and Analysis of Primary Texts (list them and explain why), Literature Review, Orientation within the Subject Matter (what authors and why will be studied); Analysis of the History of Scholarship (or Research Background).

2nd Year of Study: Refinement of the Topic, Methodology, and Procedure (be specific in relation to your project); Source Analysis (or Analysis of Primary Sources); Preliminary elaboration of at least two partial chapters.

3rd Year of Study: Creation of the Overall Thesis Outline (or Dissertation Structure); Completion of a preliminary version of at least half of the main body of the work; Publication or Conference Presentation of one of the key partial aspects of the thesis. Completion of the *Discussion on the Dissertation Topic* and integration of the feedback and suggestions received.

4th Year of Study: Completion of the Manuscript, Overall Editorial Processing (or Final Editing and Formatting); Submission and Defense of the dissertation.

2. Course of study

This is followed by the *Course of study*, in which you briefly describe your study plan by years (except for your work on the dissertation, which you have already described above). It might look like this (for inspiration, not for copying):

Course of study

Year 1: Participation in the doctoral students' seminar in the field of dissertation project (RDS...); participation in a two-semester course in Coptic, concluding with a PhD examination. Partial doctoral exam in systematic theology. As assigned by the supervisor, two sub-papers on the dissertation topic.

Year 2: Attendance at the doctoral seminar in the field of dissertation project. Study of French, concluded by a partial doctoral examination. Partial doctoral examination in the NT. A paper assigned by the supervisor will be the basis of a paper presented at a doctoral conference and, after necessary revisions, submitted by the end of September for publication in a renown scholarly journal.

Year 3: Participation in the doctoral seminar in the field of dissertation project and a partial PhD examination in the field of my dissertation in the first half of the year. Following an active participation in an international conference (tentatively EABS in Berlin in April), a two-week study stay in Berlin is planned. The conference paper will be revised and submitted for publication. In the end of this year the compulsory *Discussion on the doctoral disserattion theme* takes place.

4th year of study: an internship at the VU in Amsterdam is planned for the beginning if this year. In addition to work on the dissertation, participation in the doctoral seminar in the field of dissertation project is planned, followed by an active participation in the International Colloquium Biblicum in Prague, when I return from Amsterdam. Publication of the central thesis of the dissertation in a professional journal. Thesis defence at the end of the year.

3. List of duties

This rather loosely written individual curriculum must be then projected into the following list of duties. The list represents a hard, auditable part of your ISP, you must “translate” your curriculum into particular courses (which include seminars and all exams), publications, conferences, international internships, and other things (e.g., papers, provided your supervisor suggests you to do so). You can add these duties by clicking on the "add" button. Your duties should be assigned for one of the four years of your curriculum. In case of seminars, classes, examinations and papers, the duties have to be inserted with their particular codes (see the list bellow) or the icon



3.1 Courses

3.1.1 Doctoral students' seminars are a mandatory component of each year of study. Should a student's period of study be extended beyond the standard four years, an additional seminar must be registered for at the conclusion of the fourth year.

3.1.2 Supplementary Courses

Additional elective courses may be selected from the offerings of the Protestant Theological Faculty of Charles University or other faculties, as recommended by the supervisor. These courses should also be registered in Student Information System (SIS).

3.1.3 Partial examinations in doctoral studies

During the course of his/her studies, the doctoral student must pass **three partial doctoral exams** in theological disciplines (or philosophical ones in case of the programme *Philosophy of Religion*). The student chooses it from the following nine disciplines with regard to the focus of her dissertation project: Exam in the Old Testament; Exam in the New Testament; Exam in Church History; Exam in Systematic Theology; Exam in Theological Ethics; Exam in Practical

Theology; Exam in Religious Studies; Exam in Philosophy; Exam in Ecumenical Theology.

At least two of the partial doctoral examinations must be completed in two disciplines other than that of the dissertation project. Conversely, the last partial doctoral examination must focus on the dissertation

Code	Name
RDS01	Seminar doctoral study - Old Testament
RDS02	Seminar doctoral study - New Testament

discipline itself.

These partial doctoral examinations should be fulfilled within the first three years of study. (Please register for these examinations using the Course Codes table below.)

3.1.4 A language examination in a foreign language is compulsory. In addition, PhD students in Biblical Theology are usually required to take an exam in one of the other ancient languages, e.g. Aramaic, Akkadian, Syriac, Coptic, etc. (note the codes for foreign language exams below).

3.1.5 By the end of the third year of full-time study (or the end of the fourth year for part-time/combined study), the doctoral candidate must undergo the **Discussion on the theme of dissertation Theme** (course code RDP091). This serves as a *simulated defence* of the dissertation, designed to verify that the research is progressing in the correct direction. This defence is a commission-based examination, graded on a Pass/Fail basis. A student who fails is granted one re-examination opportunity, which must be taken no later than one year after the initial attempt.

3.1.6 Doctoral studies are successfully concluded with **the defence of the dissertation**. Register it in Your ISP as a course with the code RDZ09.

3.2. Publications

The PhD student is required to publish at least one scientific study in a world language and at least two scientific articles in the language of instruction; at least one of these articles must be published in an international indexed scientific journal. The publication obligation is fulfilled only if the text is registered in OBD, the bibliographic database used by Charles University.

3.3 Internships

A granted part of the doctoral studies is an internship abroad, which can be done either once or more than once. The total length of all internships should be no less than three months.

3.4 Other

Depending on the nature of the dissertation project, the doctoral studies usually include the preparation of "papers", usually on specific topics of the dissertation project. At the time of formulating the plan, the topic of the papers may not yet be clear, but if they are envisaged, they should be registered in the plan (e.g. one or two per year).

3.5 Conference

It is a standard for doctoral studies to take active part in at least one professional conference, preferably international (in a foreign country or at least with foreign participants and in a foreign language).

The completed plan is to be forwarded by the student to the supervisor (press "Student action: forward the plan to the supervisor").

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The codes of the duties to be used in ISP

2.1.1 Doctoral students' seminars: Doctoral students are required to enroll in one seminar per academic year following their respective study programme. Completion of an alternative seminar may be recognized as fulfilling this requirement for a given year, contingent upon prior agreement with the supervisor. Should it align with the focus of the dissertation project, the doctoral candidate may register for an additional, relevant seminar, listing it in the ISP with the appropriate code (e.g., RDS12, RES13).

RDS011	Doctoral Students' Seminar in Biblical Theology
RDS071	Doctoral Students' Seminar in Philosophy of Religion
RDS031	Doctoral Students' Seminar in Historical and Systematic Theology
RDS081	Doctoral Students' Seminar in Practical and Ecumenical Theology and Theological Ethics
RDS12	Doctoral Students' Seminar (special theme)
RDS13	Doctoral Students' Seminar (special theme)
RDS14	Doctoral Students' Seminar (special theme)

2.1.2 Elective courses may be recommended by the supervisor from the offer of PTF and other faculties (use the codes listed in SIS when enrolling).

2.1.3 Partial doctoral examinations (three exams from disciplines that are not the discipline of the dissertation project, see bellow):

RDP01	Partial Doctoral Exam (Old Testament)
RDP02	Partial Doctoral Exam (New Testament)
RDP03	Partial Doctoral Exam (Church History)
RDP04	Partial Doctoral Exam (Systematic Theology)
RDP05	Partial Doctoral Exam (Theological Ethics)
RDP06	Partial Doctoral Exam (Practical Theology)
RDP07	Partial Doctoral Exam (Philosophy)
RDP08	Partial Doctoral Exam (Religious Studies)
RDP085	Partial Doctoral Exam (Ecumenical Theology)
RDP11	Partial Doctoral Exam (by specialisation) ¹

¹ In the doctoral programmes *Biblical Theology*, *Historical and Systematic Theology* and *Practical and Ecumenical*

RDP12	Partial Doctoral Exam (by specialisation)
RDP13	Partial Doctoral Exam (by specialisation)

2.1.4 Partial Doctoral Examinations in languages

RDP091	Partial Doctoral Exam in English
RDP092	Partial Doctoral Exam in German
RDP093	Partial Doctoral Exam in French
RDP094	Partial Doctoral Exam in Coptic language
RDP095	Partial Doctoral Exam in Aramaic
RDP096	Partial Doctoral Exam in another language 1
RDP097	Partial Doctoral Exam in another language 2

2.1.5 Discussion on the doctoral dissertation theme

RDZ091	Discussion on the doctoral dissertation theme
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2.1.6 Dissertation defence

RDZ09	Defence of the Dissertation
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Theology and *Theological Ethics*, it is possible to take one of three *Partial doctoral examinations* in a field other than the traditional theological disciplines (designated by codes RDP01 to RDP085 here); this may be an *Partial doctoral exam* taken at the faculty or at another academic institution; in this case, code RDP11 is used and the discipline of the examination is specified. In the degree programme *Philosophy of Religion*, the 3 *Partial examinations* consist of 'Philosophical or Theological Disciplines'; unless it is one of the traditional theological disciplines, the ISP will use codes RDP11 to RDP13 and the discipline of the examination will be specified.