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# Outgoing students

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<b><font color="green">At the beginning</font></b>

Before you start

**First**, check out what to do and where to go / there's more than just Erasmus+ scholarships.

<b><font color="red">After Returning</font></b>

Obligations After Returning

**Step 1:** Complete Your Application for Study Abroad

**Step 2:** Interview with the Selection Committee

**Step 3:** Accepted? What Happens Next?

<b><font color="red">Are you back? </font></b> <b><font color="green">Welcome back! </font></b>

Click here to find out what to do after arrival !

What to do next, how to share your experiences?

## Thinking About Studying Abroad? Get Inspired Here with Charles Abroad – Charles University

Discover your dream university, read about other students' experiences, and connect with peers who are also planning to go abroad!



# CHARLES ABROAD



Select **PTF**<sup>1</sup> from the list of faculties and explore stories from our students who have participated in Erasmus+ and other mobility programs.

## Outgoing Students

- International cooperation is a key part of Charles University. The university participates in research projects, is a member of prestigious networks, and actively supports both student and academic mobility.
- As a Charles University degree student, you have a wide range of opportunities to study abroad. The most popular options are the **Erasmus+ programme** and **inter-university agreements**, but there are many more possibilities. These include enrolling in joint degree study programmes, going abroad as a free mover, or applying for international scholarships that can cover the costs of your stay, tuition, or summer school.

You can also get inspired by the experiences of fellow students on our Charles Abroad website

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<sup>1</sup> **PTF** - Protestant Theological Faculty



#### ERASMUS +

Most students go abroad through the Erasmus + programme, which offers long-term study stays, internships, short-term Blended Intensive Programmes (BIP), and mobility opportunities designed specifically for PhD students.

#### Inter-University and Faculty Agreements

Studying abroad is not just about Erasmus. Charles University has signed hundreds of inter-university and faculty agreements, thanks to which you can study all around the world.



#### 4EU+

Exchanges to universities within the 4EU+ Alliance are not limited by time or capacity, which gives you a high chance of success. Most 4EU+ universities offer online courses and summer schools every semester. As part of this alliance, you can also apply for student mini-grants.



#### Other Mobility Programmes

But there are many more opportunities! You can go abroad as a freemover, attend a summer school, or apply for an attractive international scholarship. If you are interested in studying abroad for longer than one semester or academic year, check out the offer of joint programmes.

## Where Can You Apply for a Scholarship?

### You can:

- **Search for opportunities independently** by contacting foreign universities, faculties, foundations, or sponsoring organizations. Your initiative is welcome, and we appreciate any information you share with us.
- **Check the International Office notice board (2nd floor)** for current information about scholarships, internships, language courses, job opportunities, and other events abroad. Detailed information and application forms are available in our office.
- **Apply through the Dům zahraniční spolupráce (DZS)** / Czech National Agency for International Education and Research under the Ministry of Education, Youth and Sports of the Czech Republic, which offers programs such as:

- [CEEPUS](#)
- [AIA](#) Academic Information Agency
- [AKTION](#) / **AKTION Austria - Czech Republic** Information about these programs is updated throughout the year on their official websites.

## Apply through the ETF International Office

provided you meet the faculty's requirements.

### Please note:

- These opportunities are based on contacts and information from the International Office and faculty staff.
- Certain conditions will apply.
- The number of scholarships is limited and may be smaller than the number of applications.
- PTF conducts an **admission procedure** for applicants.

**Types of Scholarships Offered**

- Scholarships funded by state resources (see DZS) / [Your Guide Through International Education](#)
- Scholarships from Charles University (e.g., [Mobility Fund](#) , [inter-university agreements](#) )
- Scholarships through the [ERASMUS+](#) program
- [Church scholarships](#)

## Step 1: Complete Your Application for Study Abroad

**Where can you go with us on Erasmus?**

**SCHOLARSHIPS** through the PTF International Department

**A. Submit Your Application**

- Fill out the application form clearly.

**application to study abroad**

[DOWNLOAD HERE](#)

- [LINK](#) for **SCHOLARSHIPS** through the PTF International Department

- - **Inter-university agreements** click [HERE](#)

- - **For Erasmus+ scholarships** click [HERE](#)

- Submit it **by the deadline** together with all required documents to the International Office of PTF (2nd floor, Room 220).

### Info about Erasmus+

- Erasmus+ is not just about studying abroad – it is a unique opportunity to gain valuable experience that will serve you well throughout your life.
- You will learn how your field of study is taught in another country, improve your language skills, learn to collaborate in an international environment, and make new friends across Europe. What's more, you'll add an attractive item to your resume that will catch the eye of any employer.

**B. Include a Structured CV**

- In the relevant foreign language.
- Electronic version required (may be forwarded to partner institution).
- Include only personal details relevant to you (do not include information about parents or siblings).

**C. Attach a Study Plan**

- In **English, Czech or Slovak**
- Explain why you want to study abroad at a specific university.
- List subjects or fields you plan to focus on during your stay.
- study plan / [motivation letter](#) (how to write it / inspiration)

**D. Doctoral Students**

- Must include a recommendation from their dissertation supervisor.

**E. Language Certificate (B2 level or equivalent)**

Examples of accepted exams include:

Accepted certificates:

	<b>State Language Exam</b> (basic level)	Various language schools (e.g., <a href="#">Language School of the City of Prague</a> )	
	<b>TOEFL / IELTS</b>	<a href="#">J.W. Fulbright Education Advising Center</a>	
	<b>Mittelstufe</b>	<a href="#">Goethe-Institut</a> Masarykovo nábř. 32, Prague 1	
	<b>Other exams</b>	<a href="#">Institut français</a> , Štěpánská 35, Prague 1	

**If you do not plan to take any of the above exams:**

- You must take the **language test organized by PTF UK**. (More info from the International Office)
- Mandatory for all applicants for a study abroad scholarship.
- Date announced in advance.
- Results are part of the selection criteria.

## Step 2: Interview with the Selection Committee

Your application will be assessed based on an **in-person interview**, your academic performance, and language skills. The committee consists of the Vice-Dean for International Relations, staff from the International Office, a representative of the Academic Senate, and, for church scholarships, sometimes a representative of the Synod Council of the Evangelical Church of Czech Brethren.

During the interview, you will present your **study plan**, as this is a key factor in awarding scholarships. Part of the interview will be conducted in the language of the country where you plan to study. Results will be published, and applicants who are not selected will be informed of the reasons.

### Selection criteria for the academic year 2026/27:

- Language proficiency (exam results)
- Academic performance (GPA)
- Study project – study plan / motivation letter (how to write it / inspiration)
- Number of completed semesters
- Church affiliation (required for some scholarships)
- Extracurricular activities: internships, volunteering, student associations, Buddy program, ESN, etc.
- Year of study

**Eligibility:**

Bachelor's and Master's students may apply after starting their **second semester**. You can go abroad after completing at least **two semesters**. Doctoral students must be recommended by their dissertation supervisor.

**Important:**

You cannot go abroad if you have not fulfilled your study obligations or are not properly enrolled for the next semester.

## Step 3: Accepted? What Happens Next?

After the committee announces its decision, successful applicants will be invited to an **information meeting**, where the next steps and scholarship arrangements will be explained. Attendance at these meetings is **mandatory**.

The International Office may also ask for your help in organizing study stays for incoming foreign students or other events with international participation (conferences, seminars, etc.). Treat these opportunities as excellent language practice for your stay abroad.

**Don't Forget:**

- Respect all deadlines announced by the International Office, Charles University Rectorate, or the foreign university.
- Keep copies of all documents related to your scholarship.
- Submit copies of all materials to the International Office.
- Forward any email correspondence with your foreign contact person to us if you communicate directly.

### INFO about Erasmus+

**Funding of Erasmus+ Mobilities**

Funding of Erasmus+ Mobilities

**Basic informations**

More info HERE

- The content of the mobility is study, i.e. **taking part in courses abroad**.
- This can also include the writing of a **bachelor's, diploma or dissertation thesis**.
- Suitable for **all** levels of study (bachelor's, master's, doctoral).
- The duration is **min. 2 months** and **max. 12 months**.
- The basic condition for the completion of a study stay is the
  - **acquisition of min. 20 ECTS** in the case of a stay during a bachelor's degree
  - **acquisition of min. 15 ECTS** in the case of a stay during a master's degree

**NOTE:** Some faculties may require a higher number of ECTS<sup>2</sup>.

## About Charles Abroad



# CHARLES ABROAD



Charles Abroad is a project of Charles University that supports students in studying and interning abroad. Launched in late 2019, its goal is to share experiences, provide practical information, and inspire fellow students— because we believe that studying abroad can change your life. [More info](#)  
The project is run under the ,

**Office of International Relations of Charles University Rectorate,**  
Ovocný trh 560/5, 116 36 Prague 1.  
**Contact charles abroad:** [info@charlesabroad.cz](mailto:info@charlesabroad.cz)