



Information for First-Year Students of Protestant Theology

Dear students,

Welcome to the Faculty of Protestant Theology at Charles University. At the start of your studies, you will need to complete several administrative steps. This overview explains enrolment in your programme, the Study Information System (SIS), your study plan, course registration and your timetable.

For an introduction to Charles University, its structure and studying here, see the [2026 Student Handbook](#).

Enrolment and your first steps

1) Enrolment in your programme. You become a student on the day you enrol in your programme. Enrolment for first-year students in 2026/2027 takes place in person at the Faculty on the dates set out in the [Academic Calendar](#). In subsequent years, once your study requirements have been checked, you will enrol online through SIS. Your study records are kept only in SIS; paper study record books are no longer used.

2) Student card and login details. After enrolling, collect your Charles University student card from one of the [Card Service Centres](#) (for example, at Celetná 13). You sign in to the [Study Information System \(SIS\)](#) and other University applications using the Central Authentication Service (CAS). If you receive an initial password when your card is issued or your access is restored, change it within five days. A forgotten password cannot be retrieved, but it can be reset online. If an online reset does not work, contact a Card Service Centre or the designated Faculty office.

3) Course and timetable registration. Once you have signed in to SIS, you can register for courses and timetable slots. The [course registration guide](#) describes the procedure. You can also practise in the [SIS test environment](#).

Study rules and progression

4) Study regulations. Your studies are governed by legislation and [Charles University's internal regulations \(English translations\)](#). The key rules for day-to-day study are the University's Code of Study and Examination and the [Rules for the Organisation of Study at the Faculty](#), both effective from 1 October 2026. The Czech texts are legally binding; English translations are provided for information.

5) Credits and standard length of study. To complete a three-year bachelor's programme, you need 180 credits; a two-year post-bachelor master's programme requires 120 credits. The recommended study plan therefore usually calls for 60 credits per academic year. You may still enrol in the next year with fewer credits if you meet the applicable minimum.

6) Minimum credits for enrolment in the next year. The thresholds are cumulative from the start of your studies. In bachelor's programmes, you need at least 40 credits to enter the second year, 80 for the third, 120 for the fourth, 140 for the fifth and 160 for the sixth. In post-bachelor master's programmes, the thresholds for entry to the second through fifth years are 40, 80, 90 and 100 credits, respectively. You must request the check of your study requirements and enrolment in the next year in SIS by the [Academic Calendar](#) deadlines. You cannot progress to the next year if you have not reached the relevant threshold. (Faculty Rules of Study, Articles 2–3.)

7) Academic Calendar. Check the [Academic Calendar](#) regularly. It sets binding dates for teaching and examination periods, holidays, course registration and enrolment in subsequent years, thesis submissions, state examination applications and consultations for combined study.

Study plans and course registration

8) Registration dates and commitments. You can browse courses in SIS at any time, but you can register only during the periods set out in the Academic Calendar. For the winter semester of 2026/2027, course registration runs from 21 September to 2 October 2026 for most programmes and until 9 October for the Czech Evangelická teologie programmes. **For students in English-language programmes and exchange students, registration remains open until 16 October 2026.** For the summer semester, the dates are 1–14 February 2027 for most programmes, 1–21 February for Evangelická teologie, and **1–26 February for students in English-language programmes and exchange students.** Late registration does not excuse earlier absences. After registration closes, you may ask to drop a registered course within three weeks of the start of teaching—until 26 October 2026 in the winter semester—by submitting a request to the [Student Registry](#). A compulsory elective or optional course with fewer than three registered students may be cancelled. In that case, the affected students must be offered a replacement course or courses of the same type worth at least the same number of credits. (Faculty Rules of Study, Articles 4–5.)

9) Your study plan. Register for courses according to the study plan for your programme and form of study. Study plans for the English Protestant Theology program are published on the Faculty's [For Current Bachelor Students website](#). In SIS, check your electronic study plan for your current requirements and the courses being taught. The Faculty's study plan page also explains how to display the full electronic plan in SIS.

A study plan contains **compulsory courses**, all of which you must complete, and groups of **compulsory elective courses**, from which you choose enough courses to earn the required credits in each group. Other courses taught at Charles University are **optional** in relation to your study plan. Your choice may be limited by course capacity or conditions in its SIS description, particularly prerequisites.

You can choose optional courses from other Faculty programmes and from other Charles University faculties. The SIS course description specifies the language of instruction, teaching format, type of assessment and completion requirements. Distance learning may use the [Moodle learning platform](#). Your study plan specifies how many credits you need from optional courses.

10) Recommended course of study. Your study plan also shows the recommended order of courses in each year. Following it helps you meet course dependencies and complete your programme within the standard period.

Questions and requests

For questions about course content, how a course fits your study plan, or recognition of an equivalent requirement, contact the programme guarantor, the head of the relevant department or the course teacher.

For questions about dates, how to submit a request or entries in SIS, contact the [Student Registry](#). Submissions concerning study matters are normally made electronically through SIS. Until 30 September 2027, they may also be made in another manner permitted by the Administrative Procedure Code.

I wish you rewarding and inspiring studies, and many good encounters at the Faculty!

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